

Welcome

We are pleased to announce the launch of Tenant Data's first quarterly newsletter, the Tenant Data Times! With the ever-changing laws and other important information we want to communicate to you, we felt a newsletter could help you utilize our service for the best results. Please pass this on to all of the Tenant Data users on your account! If you would prefer to receive this via email, send a request to Mary@TenantData.com. We will soon have the newsletter available on our website, too. If you have any topics you would like us to write about, please let us know!

Accuracy Counts ✓

It is vitally important that we have accurate and COMPLETE information when you are requesting our reports.

- ✓ Please take the time to verify all numbers, names, and addresses on your rental applications.
- ✓ Make sure your prospective tenants fill out the form(s) COMPLETELY and that you can read their writing.
- ✓ A full LEGAL name (First, Middle, Last) will help us when searching criminal background checks, especially with common names.
- ✓ An incorrect Social Security Number (SSN) may prevent you from getting a credit report, tenant report, and TeleCheck and you could end up attaching a wrong SSN to someone's credit file.

If you do discover an error after you have ordered a report, please call John at extension 201.

Reporting Your Tenants

Remember, reporting your tenants to our database is FREE! The slower holiday and winter months are a great time to make sure all of your "Current Tenants" are in the system. If you need assistance with the online Tenant Reporting, please call Betty at extension 204.

HOLIDAY HOURS

November 25th, 26th: CLOSED
Friday, December 24th: CLOSED
Friday, December 31st: CLOSED
*online reports will be processed as usual



Did you know that we accept Visa, MasterCard, American Express, and Discover for payment of your account?